

Rig Floor Tubular Handling

WHEN TO COMPLETE – Before the start of any **Rig Floor Tubular Handling** activities

Confirm each control / safeguard below before starting work	Guidance for confirming each control / safeguard	Person(s) Performing Work	Start-Work Verifier
I HAVE CONFIRMED:			
<p>1</p> <p>The hazards are identified, controlled, and it is safe to start</p>	<ul style="list-style-type: none"> • Complete a task risk assessment specific to the scope of work • Discuss hazards with the work team prior to the start of work • Check for simultaneous operations that may introduce additional hazards • Check that load path is clear of obstructions • Look for equipment (winches, tuggers, third party equipment, etc.) hanging between rotary and crown in path of top drive/power swivel • Consider wind effect on nearby hoses and cables • Log temporary equipment • If applicable, deploy a safety device designed to prevent the traveling block from striking the crown block, and/or check that rig floor has limits and set points in place to prevent block collisions – Upper limits set and tested for crown saver (crown out) – Lower limits set and tested for floor saver (floor out) – Kickout set points – Should be function tested per company requirements • The dropped object inspection is current, re-inspect following: – Excessive vibration or jarring – Collision or dropped object incident – After exceeding maximum working load 		
<p>2</p> <p>Lifting and hoisting equipment is:</p> <ul style="list-style-type: none"> • certified • inspected • rated for the task 	<ul style="list-style-type: none"> • The lifting and hoisting equipment has been inspected per the Original Equipment Manufacturer requirements, including, but not limited to: <ul style="list-style-type: none"> – Elevators, slips, latches, latch locks, pins, and springs – Lift nubbins, caps, plugs, slings, bails, shackles, cables, etc. • Equipment has not been altered, modified, or field-fabricated • The hoisting equipment (e.g., appliance and lifting accessories) is rated for the lift • Worn or damaged parts are replaced 		
<p>3</p> <p>Elevator inserts have been measured and are correct size for the tubular</p>	<ul style="list-style-type: none"> • Elevator inserts have been measured and are correct size for the tubular and load shoulder being lifted 		
<p>4</p> <p>The method used to latch/ secure the elevators is understood by work crew</p>	<ul style="list-style-type: none"> • The work crew understands: <ul style="list-style-type: none"> – The method/mechanism used to latch/secure the elevator (manual or hydraulic) – The importance of checking the latching/securing each time the elevators are engaged 		
<p>5</p> <p>Lift nubbins, caps & plugs are the correct size and fully threaded</p>	<ul style="list-style-type: none"> • Lift nubbins, caps, and plugs should: <ul style="list-style-type: none"> – match the threads of tubular(s) being lifted – be marked to indicate size – be certified for lifting (e.g., not a thread protector) • The work crew understands: <ul style="list-style-type: none"> – lift nubbins, caps, and plugs should be fully threaded and tightened 		
<p>6</p> <p>A communication plan and responsibilities are agreed by the work crew</p>	<ul style="list-style-type: none"> • Primary and secondary communication methods (e.g., radios, agreed hand signals) have been tested • Emergency stop signals that will be used are agreed • The person in charge has been identified as per plan or procedure • The members of the work crew have agreed to their individual roles and responsibilities 		

7	Restricted zones are identified and access is controlled based on activity	<ul style="list-style-type: none"> • Restricted zones have been identified and controls are in place to protect people from line of fire hazards • Access to restricted zones is controlled • Safe zones have been identified and escape routes are unobstructed and known by the work crew 		
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Confirm these controls / safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.

	Printed Name & Role	Signature	Date
Start Work Verifier			

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